

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE DEPUTY COMMISSIONER : \_\_\_\_\_ DISTRICT**  
**APPLICATION FORM FOR SCHEDULED CASTE/SCHEDULED TRIBE CERTIFICATE**  
(Please use **CAPITAL** letters to fill in the application form)

**\*Fresh**                       **Updation / Duplicate**     *(Please mention earlier issue No.)* \_\_\_\_\_

Applicant's Name in full\*: Shri/Smti/Kumari

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(First Name)

(Middle Name)

(Last Name)

Alias (if any): \_\_\_\_\_

Gender\*: Male                       Female

Previous Name (if changed): \_\_\_\_\_

Maiden Name/Birth Name (if any): \_\_\_\_\_

Date of Birth:         (dd-mm-yyyy)

Caste/Tribe\*: ST  SC                       Please specify\*: \_\_\_\_\_

Nationality\*: \_\_\_\_\_                      EPIC No.: \_\_\_\_\_

Religion : \_\_\_\_\_

**Permanent Address:**

Locality\*: \_\_\_\_\_                      Village/Town\*: \_\_\_\_\_

District\*: \_\_\_\_\_                      State\*: \_\_\_\_\_

**Present Address:**

Locality\*: \_\_\_\_\_                      Village/Town\*: \_\_\_\_\_

District\*: \_\_\_\_\_                      State\*: \_\_\_\_\_

Father's Name in full Shri/Lt.\*: \_\_\_\_\_

Mother's Name in full Smt./Lt.\*: \_\_\_\_\_

Father's Nationality\*: \_\_\_\_\_                      Mother's Nationality\*: \_\_\_\_\_

Father's/Mother's EPIC No.: \_\_\_\_\_

Is Father SC/ST \*?    Yes     No                       If Yes, Indicate Caste/Tribe: \_\_\_\_\_

Father's Religion: \_\_\_\_\_

Is Mother SC/ST \*?    Yes     No                       If Yes, Indicate Caste/Tribe: \_\_\_\_\_

Mother's Religion: \_\_\_\_\_

Have you migrated to this state from other state? If so, name the State and District from where migrated:

State: \_\_\_\_\_                      District: \_\_\_\_\_

If adopted please give details of Adoptive

Parents: Father: \_\_\_\_\_

Mother: \_\_\_\_\_

Village/Town: \_\_\_\_\_                      District: \_\_\_\_\_                      State: \_\_\_\_\_

Caste: \_\_\_\_\_                      Religion: \_\_\_\_\_

Mobile No: \_\_\_\_\_                      Email Address: \_\_\_\_\_

**DECLARATION:**

I do hereby declare that the statements made above are true to the best of my knowledge and belief. I have not applied for such certificate before. If these statements are found to be misrepresented or suppressed or the statement found falsely stated, I shall be liable to be prosecuted and legal action can be taken against me.

Date:  
Place:

Signature of Applicant

1. All columns marked with \* are mandatory fields and must be filled in.
2. Please see the checklist for the documents to be enclosed
3. In case applicant is Minor, Father's/Mother's EPIC should be submitted.
4. **The Certifying Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.**

**RECOMMENDATION BY GAZETTED OFFICER**

Certified that Shri/Smt. \_\_\_\_\_ residing in  
\_\_\_\_\_ is personally known to me and the  
particulars as filled in the application form are true and found correct to the best of my knowledge.

Signature & Seal

Name of the Certifying Officer: \_\_\_\_\_

Date:

Place:

**Note: The Certifying Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.**

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**For Office Use:**

Verification checks before accepting the application:

1. All mandatory fields are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents are to be submitted along with the application

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|--|--------------------------|
| (a) Two Passport Size Photographs  | <input type="checkbox"/> |
| (b) Birth Certificate/SSLC Admit Card  | <input type="checkbox"/> |
| (c) <b>Any one</b> of Residential Proof (Ration Card/patta/EPIC/Electricity Bill/ Telephone Bills/Headman Certificate) | <input type="checkbox"/> |
| (d) Parent's SC/ST Certificate, in case of minor   | <input type="checkbox"/> |
| (e) If adopted, Adoption Documents (Court Order/ Registered Adoption Deed)   | <input type="checkbox"/> |

**Verified & Accepted by:**

\_\_\_\_\_  
Signature of Receiving Assistant & Date